



MINUTES OF LRA MANAGEMENT COMMITTEE MEETING 12 SEPTEMBER 2024

PRESENT: Bob McLaughlin, Katy Wallace, Nicola Taylor, Janet & Bob Heap, Howard Klein, Lynn Colter-Howard, Dave Pearson, Paul Adams

1. **Welcome**

Bob warmly welcomed everybody to the meeting, especially Lynn, returning after a brief break.

2. **Minutes of last meeting held 1 August & Matters Arising**

The minutes were agreed as a true record. There were no matters arising.

3. **Accounts to month ending August 2024**

Nicola presented our accounts for month ending August 2024, which were agreed as a true record.

4. **LRA Poppy Appeal 2024**

Poppy Day 2024 is on 12 November. Paul will launch appeal with poster (on our website & social media, & direct mail where we have email addresses for residents & local businesses) on 1 October. As usual all proceeds will be donated to Royal British Legion. Paul will sort signage for individual poppies. Katy & Mark will erect poppies on lampposts along Harper's Road. Padgate Village Club will sell poppies with a donation box at the bar.

5. **LRA Fireworks Extravaganza 1 November ~**

- Set-up will start at 2.30pm with collection of kit from our PVC container.
- Gates at Kassia Academy will open to the public at 5pm; fireworks display at 7pm (lasting 30 mins max); event will close at 9pm.
- Paul has completed Risk Assessment
- At Kassia Academy, caretaker will be available throughout.
- WBC paperwork completed ~ awaiting date for MS Teams meeting with WBC personnel
- Katy & Bob will collect fireworks 28 October
- Volunteers needed for ~

Set up

Pyrotechnics (Plumbers & Mates) ~ Gaffer Mark Wallace

~ Sid Charlton & Paul

~ Dave Allen & Mike Melia

Driver with car with tow bar (TBA)

Collection buckets at gate entrance (2 people: Barry Gundry & A N Other (Steve Taylor?))

Man car park gate (TBA)

First Aid ~ Paul will contact Sergeant Paul Warburton at Air Cadets)

PA (& music?) ~ Paul will advertise on social media

Stewards (1) Walk the line (2) Mingle amongst spectators (To be confirmed at planning meeting on 3 October)

BBQ (with £2.50 for burgers, £2 for hot dogs) ~ Manned by Mary Haselden & friend

Drinks (at £1 each) ~ Manned by Pat Allen

Cakes (at £1 each) ~ manned by Katy's daughter

Sweets (at £1 per bag) ~ Manned by Katy

Toy Tombola (at £1 per ticket) ~ Manned by Janet

Clear up (Friday)

Clear up (Saturday)

- Free burger/hot dog for volunteers (Paul will prepare food vouchers)
- Paul will sort cash boxes, & cash for floats with Barclays Bank
- First planning meeting with volunteers will take place 3 October at 6pm at PVC
- Stock (1) Complete audit of stock in container 22 September, & from that ~ (2) Purchase any necessary additional materials

6. LRA Quiz held 30 August

A great success, raising £203 for LRA. Next one 29 November, 7.30pm for 8pm start at PVC, with tickets again at £5 (bring your own picnic)

7. LRA List of Activities

Paul circulated an updated list of who does what amongst our volunteers.

8. AOB

- We discussed Christmas lights switch-on with mince pies at PVC, but decided to give it a miss this year.
- Agreed kiddies Christmas Party 8 December at PVC. Katy will source entertainer, then Paul will create poster & advertise the event. Need to confirm Father Christmas. Katy & Nicola will purchase toys. Bob will ask Greencore if they'll provide food boxes.
- Decided to give Adults Christmas Party a miss this year ~ too little time now to organise entertainment; discuss at January Management Committee meeting for 2025 event.
- Coach trip to Llandudno is fully booked.
- Kit to refurb LRA bowling green should arrive later this month.
- Paul will ask Greencore if they'll provide sandwiches for LRA Forget Me Not Club event on 26 September.

10. Date of next meeting

24 October at 7pm at PVC.

There being no other business, the meeting closed at 9pm.

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